

Chore Worksheet

Chore Week: 11/12/2018 thru 11/18/2018

Weekly (Immediately initial in space provided on the day the chore was performed.)

Room	Chore	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	Kitchen Appliances		AAA					
	Stove (incl. under grill)		BBB					
	Dining Table, Washer/Dryer (wipe down)							CCC
	Kitchen Sink (scrub)							DDD
	Vacuum * (incl. stairs)							EEE
	Hard Surface Floors (Dry & Wet)				FFF			

	Clean Waste Bins	DPG						
Garbage Pickup** (Place containers 24" apart)								
Monday Evening by 9pm				Initial	Tuesday by 9pm			Initial
Garbage Container to Curb				DPG	Garbage Container Back to House			DPG
Recycle/Yard Waste Container to Curb				DPG	Recycle/Yard Waste Container Back to House			DPG

Front Door Rug (Daily)

Assigned Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Room	7	1	3	4	7	5	6
Initial	DPG		CCC	DDD	DPG	EEE	FFF
Initial (If assigned day is missed)			AAA				

Descriptions

Kitchen Appliances

- Toaster: Empty crumb tray, clean surface and surrounding area.
- Panini & Sandwich Press (if out)
- Microwave (inside & out)
- Dishwasher: Wipe down door
- Other appliances as needed.
- Countertops as well.

Stove

- Use the yellow pad to clean stove top.
- Check oven and clean as needed.

Dining Table, Washer/Dryer

- Dining Table: Sanitize table, check chairs
- Washer & Dryer: Sanitize outside surfaces and inside of door

Kitchen Sink

- Scrub with green pad
- There should be no remaining scuff marks

Vacuum

- Vacuum all shared carpets (downstairs, stairs, and upstairs)*

Hard Surface Floors

- First, Clean all hard surface floors with Swiffer® SweeperVac
- Second, Clean all hard surface floors with Swiffer® WetJet®

Waste Bins

- Sanitize bins & lids as needed
- Check under the lid

Garbage Pickup

- **Monday Evening****
 - Take outside Garbage bin to curb.
 - Take outside Yard Waste or Recycle bin to curb. Place bins 24" apart.
- **Tuesday Afternoon/Evening**
 - Return waste bins from curb back to side of house.

Note: Oven is self-cleaning; do NOT use any oven cleaners in or around any part of the oven. Remove all pans and racks from oven when cleaning. See <https://www.sleepyproperties.com/Simonds/Manuals/pdfs/GasStove.pdf> for complete details. See <https://www.sleepyproperties.com/Simonds/Manuals> for a complete listing of manuals.

* Room 2 is exempt from the designated chore.

** \$20 charge per waste bin that is not timely delivered for pick up by garbage service. The missed pick up will require the garbage service to make a special trip for pick up.